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From: Pribeck, Kristen (DPH)
Sent: Thursday, April 08, 2004 4:19 PM
To: Bird, Ciranna (DPH); Foley, Joan (DPH); Grazioplene, Mariah (DPH); Han, Linda (DPH); Kopec, Leo (DPH); Madigan, Phyllis (DPH); Pribeck, Kristen (DPH); Ridley, Stephen (DPH); Smole, Sandra (DPH); Stinson, Cynthia (DPH); Stowell, Marcia (DPH); Sullivan, Julie (DPH); Walsh, Paul (DPH)
Subject: FW:GIC Changes

Hello All,
Please see the attached notice.

-----Original Message-----

From: Cormier, Carol (EHS)
Sent: Thursday, April 08, 2004 3:51 PM
To: Beck, Ann (DPH); Borne, Alan (DPH); Borne, Deborah (DPH); Cheney, Sally (DPH); Cochran, Jennifer (DPH); Dooley, Jacqueline (DPH); Fausett, Gary (DPH); Hernandez, Rosa (DPH); Hylton, Wendy (DPH); Izzie, Marcia (DPH); Jacobsen, Patricia (DPH); Kurtis, Gerald (DPH); Lancto, Denise (DPH); McGeown, Catherine (DPH); Morrison, Robert (DPH); Nassif, Julianne (DPH); Peppe, Joseph (DPH); Preval, Margaret (DPH); Pribeck, Kristen (DPH); Ridley, Stephen (DPH); Salemi, Charles (DPH); Saunders, Della (DPH); Som, Sunna (DPH); Stevenson, Allan (DPH); Walsh, Paul (DPH)
Subject: Untitled Document



gic_changes_.doc

Hi all,

I am once again asking for your assistance in distributing information to employees regarding health plan changes. If you can either e-mail this to employees and/or post it on your bulletin boards. We will be distributing the GIC Benefit Decision Guide tomorrow with pay advices. Please note that I am the GIC Coordinator for this site so employees should send completed forms to me. I am also available to answer their questions or they may contact Customer Service at 1-800-850-6968.

Just to complicate things I will be out of the office next week but will be back in plenty of time to receive the completed forms.

Speaking of my absence.....Kristen will contact you next week to pick up time logs on Tuesday and you will return your completed time logs to her on Friday, April 16th. I will still be here tomorrow so you will pick up checks from me and drop your time logs off to me in Room 201. Please let me know if you have any questions. Thanks